THE DOCUMENT MUST ALWAYS BE FILED IN DUTCH, IN FRENCH OR IN GERMAN.
THIS TRANSLATION IS FOR INFORMATION PURPOSES ONLY.

Federal Public Service FINANCE
General Administration of Taxation

Intended for the Administration: Date of receipt of the application for refund: ....

APPLICATION FOR REFUND OF THE TAX ON BOARDING AN AIRCRAFT (TILEA)[1]

PART A - Identity of the applicant[2]

BOX I – AIR CARRIER ESTABLISHED IN BELGIUM

Denomination and legal status or, in case of a natural person, name and first name:
....
Identification number[3] : ....
Registered office or, in case of a natural person, domicile (full address):
....
....
....
Phone No.: .... E-mail address: ……………………………………………………

BOX II – AIR CARRIER NOT ESTABLISHED IN BELGIUM

Identity of the AIR CARRIER

Denomination and legal status or, in case of a natural person, name and first name:
....
Identification number[4] : ....
Registered office or, in case of a natural person, domicile (full address):
....
....
....
Phone No.: .... E-mail address: ……………………………………………………

Identity of the RESPONSIBLE REPRESENTATIVE

Denomination and legal status or, in case of a natural person, name and first name:
....
Identification number[3] : ....
Registered office or, in case of a natural person, domicile (full address):
....
....
....
Phone No.: .... E-mail address: ……………………………………………………

PART B – Object of the application

Period for which the application is filed:	From _ _ / _ _ / 20 _ _ to _ _ / _ _ / 20 _ _
Date of the payment:	_ _ / _ _ / 20 _ _
Amount to be refunded:	…………………………………………… EUR
Account number to be used for the refund:	IBAN : …………………………………………… BIC: ....

PART C - Grounds for the application

Pursuant to Article 166/2 of the Code on miscellaneous duties and taxes and Article 240[7]*noniesdecies* of the Royal Decree implementing the Code on miscellaneous duties and taxes, I, the undersigned, apply for a refund of the tax on boarding an aircraft (TILEA) on the following **ground(s)**[5]:

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THE FOLLOWING SUPPORTING DOCUMENTS ARE ATTACHED TO THE APPLICATION FOR REFUND[5]:

1. ....

2. ....

3. ....

4. ....

5. ....

6. ....

.... (Date):

.... (Signature)[6]

....

....

....
(Name, first name, status)

Box intended for the administration
Acknowledgement of receipt[7] File No.: Brussels, on   (Signature, name, first name and status)

THE DOCUMENT MUST ALWAYS BE FILED IN DUTCH, IN FRENCH OR IN GERMAN.
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IMPORTANT INFORMATION

The application for refund in **French** or **German** must be sent to the following office:

SPF Finances – Administration Générale de la Fiscalité
Centre GE Gestion et Contrôles Spécialisés
Team Taxes diverses
Avenue du Prince de Liège 133, boîte 711
5100 Namur

The application for refund in **Dutch** must be sent to the following office:

FOD Financiën - Algemene Administratie van de Fiscaliteit
Centrum GO Beheer en Gespecialiseerde Controles
Team Diverse taksen
Gaston Crommenlaan 6, bus 711
9050 Gent

The application for refund may also be sent by e-mail to the following address:

diversetaksen.taxesdiverses@minfin.fed.be

FILING DEADLINE

The application for refund of the TILEA must reach the aforementioned competent office at the latest the last working day of the two-year period following the day on which the action arose (i.e. the day on which the tax was paid) (Article 240^{7}*noniesdecies*, § 2 of the Royal Decree implementing the Code on miscellaneous duties and taxes).

MORATORIUM INTEREST

In case of refund, moratorium interest is due pursuant to the provisions set out in Article 204^{3}, § 3 of the Code on miscellaneous duties and taxes.

ADDITIONAL INFORMATION

For information on the processing of your application for refund, please contact the Contact Center: 02 572 57 57

REFERENCE

1. Reference legal and regulatory provisions: Articles 166/2 of the Code on miscellaneous duties and taxes and Article 240^{7}*noniesdecies* of the Royal Decree implementing the Code on miscellaneous duties and taxes.

2. The application for refund is to be filed by the person who has paid more tax than was due. The refund of the overpayment can therefore be claimed by the air carrier or by the approved responsible representative (Article 166/2 of the Code on miscellaneous duties and taxes).

3. For entities required to register with the Crossroads Bank for Enterprises (CBE), it concerns the unique identification number allocated by the CBE (enterprise number).

   For natural persons, it concerns the identification number of the National Register or the identification number in the BIS Register allocated pursuant to Article 4, § 2, Law of 15.01.1990 on the establishment and organisation of a Crossroads Bank for Social Security.

4. This is the tax identification number (TIN) as known in the State where the air carrier is established.

5. If an amount higher than the one due is paid, the overpayment is refunded (Article 166/2 of the Code on miscellaneous duties and taxes). The application for refund must be justified (Article 240^7*noniesdecies*, § 6 of the Royal Decree implementing the Code on miscellaneous duties and taxes).

6. In the case of a legal entity, the application must be signed by a person legally authorised to bind the legal entity or by the legal entity's authorised representative.

   In the case of a natural person, the application must be signed by that person or by his authorised representative.

7. The applicant receives an acknowledgement of receipt of his application (Article 240^7*noniesdecies*, § 1 of the Royal Decree implementing the Code on miscellaneous duties and taxes).